



Board Meeting

Burlington, Vermont

September 16, 2017

Meeting Minutes

Board Members: Anita Bourgeois; Nick Foss (designee of Secretary Young); Ken Linsley; Edward Ogorzalek; Beth Pearce; Jim Potvin; and Stuart Wepler

Staff: Robert W. Giroux

Consultants: None

Guests: None

The meeting was called to order by Mr. Potvin at 9:03 am. A roll call of Board members present was taken.

Mr. Potvin asked Ms. Bourgeois to update the Board on the Executive Director recruitment. A joint Committee made up of VEHBFA and VMBB Board members hired Beth Peters of Vividworks to coordinate the recruitment. The Committee received applications from a large pool of applicants that were screened and interviewed. After successfully completing a series of background checks, Michal Gaughan is being recommended as the top candidate.

Motion: A motion was made by Ms. Bourgeois to hire Michael Gaughan as the next VEHBFA Executive Director. Mr. Gaughan will begin work on or about October 16, 2017 as an interim Director and will formally assume the Executive Director's position on January 1, 2018. Mr. Gaughan will be jointly compensated by VEHBFA and VMBB as follows: \$115,000 salary; fringe benefits allowance equal to 31% of salary; twenty days of vacation leave per year; ten days of sick leave per year per year; and a \$17,000 relocation allowance. The motion was seconded by Mr. Linsley. A roll call of Board members was taken and all voted in the affirmative.

Mr. Potvin thanked Ms. Bourgeois and the Committee for their efforts.

There being no further business, the meeting was adjourned.

These Minutes were approved by the Board of Directors at a duly warned meeting held on January 25, 2018.